




JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF AGRICULTURE  
LANSING

DAN WYANT  
DIRECTOR

**Date:** April 18, 2003

**To:** All Local Health Departments  
Attn: Health Officer/Director of Environmental Health/Chief Sanitarian  
MDA Regional Supervisors  
Attn: Food and Dairy Division Managers

**From:** Rodger Griffith, Food Service Specialist  
Food Service Sanitation Section  
Food and Dairy Division 

**Subject: Food Service Inspection Report Forms**

In an effort to comply with Michigan Food Law Section 3127(1), and assure uniformity and accuracy of inspection forms, the Michigan Department of Agriculture (MDA) is requesting each local health department to provide a copy of the inspection form that they are currently using for our review.

If you are using either Sword solutions Program to print your inspection or inspection forms provided by the MDA, please notify us, but do not send copies.

Please forward a copy of the inspection form that you are using by either regular mail or e-mail to:

**Rodger Griffith**  
**Michigan Department of Agriculture**  
**Food Service Sanitation Section**  
**P.O. Box 30017**  
**Lansing, MI 48909**  
[griffithr@michigan.gov](mailto:griffithr@michigan.gov)

The MDA will review all submitted inspection forms and issue approvals when appropriate. We will maintain a list of all approved forms and the local health department jurisdictions using them.

If you have any questions, please call me at (517) 241-0932

RG:khg