



STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

DAN WYANT
DIRECTOR

DATE: January 13, 2005

TO: Local Health Departments
Attn: Directors of Environmental Health

FROM: Siobhan Kent, Departmental Analyst
Food and Dairy Division

SUBJECT: Foodborne Illness Reports, CDC 52.13 forms and Termination Reports
January 1, 2004 through December 31, 2004

A handwritten signature in black ink, appearing to read "SK", on a light-colored background.

Michigan foodborne illness outbreak data for 2004 will soon be extracted and summarized from reports sent to MDA by local health agencies. If you find a line-listing enclosed, events classified as foodborne illness outbreaks are missing proper documentation. Your assistance is requested by using one of two reporting options:

- 1) For foodborne illness outbreaks, please send final narrative reports and CDC 52.13 forms. For small outbreaks (typically ≤ 5 ill), a complete CDC 52.13 form is expected, but no final narrative is necessary.
- 2) If investigation of these events could not be completed due to lack of sufficient information from complainants or delayed reporting of outbreak occurrence, or if events were determined not to be foodborne illness outbreaks, termination reports may be submitted. Termination reports must indicate reasons why investigations were not completed. No CDC 52.13 form is necessary.

If no line-listing is enclosed, your agency does not have any outstanding final reports, CDC 52.13 forms or termination reports to submit, according to MDA records.

The goal is to have all reports entered into the foodborne illness database by **February 15, 2005**. The assistance of your agency is required in order to meet this deadline. If possible, please submit outstanding reports by that date.

As a reminder, local health agencies only need to submit to MDA complaints meeting the Michigan definition of a foodborne illness outbreak. Single alerts and same-household complaints do not need to be submitted. Please review the following reporting guidance:
http://michigan.gov/documents/MDA_FSPR_FBIltr2LHDs+attachments_69152_7.pdf

MDA appreciates the working relationships it has with local health agencies. Foodborne illness reporting and surveillance are constantly improving. Detecting and preventing the spread of foodborne illness in Michigan communities are the priority. Thank you for your collaboration and cooperation at this time and throughout the past year.