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GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
LANSING

DAN WYANT
DIRECTOR

DATE: April 15, 2005

TO: Local Health Departments
Attn: Directors of Environmental Health

FROM: Siobhan Kent, Departmental Analyst
Food and Dairy Division 

SUBJECT: Year-to-Date Report
Foodborne Illness Reports, CDC 52.13 forms and Termination
Reports
**Fiscal Year 2005 Reporting Period- January 1, 2005 – March
30, 2005**

Local health agencies with outstanding final reports for the reporting period January 1, 2005 through March 30, 2005 will be sent a line-listing of reports via mail. Your assistance will be requested by using one of two reporting options:

- 1) For foodborne illness outbreaks, please send final narrative reports and CDC 52.13 forms when completed.
- 2) If investigation of these events could not be completed due to lack of sufficient information from complainants or delayed reporting of outbreak occurrence, or if events were determined not to be foodborne illness outbreaks, termination reports may be submitted. Termination reports must indicate reasons why investigations were not completed.

Any final reports should be submitted to MDA within 90 days after the investigation has been completed (MPR 6.1).

Local health agencies with no outstanding reports will not receive a subsequent mailing.

Thank you for your hard work throughout the year and for your assistance in better representing Michigan foodborne illness data for the fiscal year.