



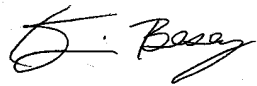
STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

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DIRECTOR

DATE: March 8, 2006

TO: All Local Health Departments (LHD's)
Attn: Health Officer/Director of Environmental Health/Chief Sanitarian
Michigan Department of Agriculture (MDA)
Attn: Food and Dairy Division Managers

FROM: Kevin Besey, Manager
Food Service Sanitation Section
Food and Dairy Division 

SUBJECT: Clarification on use of "Foodborne Illness Reporting and Documentation" Memos

A February 3, 2006 memo regarding foodborne illness reporting and documentation was recently issued. This memo replaced the June 24, 2003 foodborne illness reporting and documentation memo.

For clarification, accreditation reviews conducted beginning in 2007 will look for compliance with the 2006 memo on any records reviewed that were created on or after October 1, 2006. It is important to note that there are no changes in basic investigation and documentation requirements between the two memos. The updated memo:

- ✓ references the use of new forms that agencies may voluntarily use,
- ✓ discusses use of ReportFoodPoisoning.com website and
- ✓ further emphasizes some sections of the "IAFP Procedures to Investigate Foodborne Illness", which have always been in place.