

MEMORANDUM

DATE: December 18, 2001

TO: All Local Health Departments
Attn.: Health Officer/Director of Environmental Health/Chief Sanitarian

FROM: Neal D. Fortin, Manager
Food Service Sanitation Section
Food and Dairy Division

SUBJECT: Criteria for Changing Inspection Frequency

Attached is a working draft of "Criteria for Changing Inspection Frequency." This new document contains the previously published criteria for reducing inspection frequency, but is expanded to include definitions of terms, prerequisites and documentation required to implement less frequent inspections, and the essential elements of a risk-based inspection frequency plan.

If you have any suggested changes in this document, please submit your comments to me in writing by **February 15**.

If you have questions, please contact your MDA food service consultant.

NDF:khg
Attachment